

Getting started

1. Enter your username for Google-Calendar here.

2. Click here to connect.

3. You will be prompted to enter your password.

4. Select the desired calendar.

The screenshot shows the 'Fill My Datebook' application window. At the top, there is a menu bar with 'File' and 'Edit'. Below the menu bar, there are icons for file operations and a text field for 'Username: Lewejohann@gmail.com'. To the right of the username field is a 'Calendar:' dropdown menu. A red arrow points from the 'Calendar:' dropdown to a callout box that says '4. Select the desired calendar.' Another red arrow points from the 'Connect' icon to a callout box that says '2. Click here to connect.' A third red arrow points from the 'Add event to list' button to a callout box that says '1. Enter your username for Google-Calendar here.' A fourth red arrow points from the 'Add event to list' button to a callout box that says '3. You will be prompted to enter your password.' The main area of the application is a large empty box labeled 'Dates' on the left and 'Status' on the right. Below this area is a calendar grid for April 2007, with the date 10th selected. To the right of the calendar grid are fields for 'Prefix', 'Title', 'Description', and 'Location'. At the bottom of the application, there are several controls: 'All day' (checkbox), 'Begin' (15:00), 'End' (16:00), 'Offset' (0), 'Add event to list' (button), 'Change time' (checkbox), 'Update list with these values' (button), and 'Enter into calendar' (button).

The screenshot shows a small dialog box titled 'Fill My Datebook'. It contains the text 'Please enter the password for Lewejohann@gmail.com' and a text input field. At the bottom right, there are 'OK' and 'Cancel' buttons. A red arrow points from the 'Add event to list' button in the main application window to this dialog box.

Generating a list of events

1. Select the date the entry is based on.

2. Select the time or check "All day".

4. Enter details like prefix, title, description and location.

5. Press this button to add the event to the list.

The screenshot shows a web-based calendar application window titled "Fill My Datebook". The interface includes a main calendar grid, a "Dates" list on the right, and a detailed event entry form at the bottom. The form contains fields for "Prefix" (male1), "Title" (Health Check), "Description", and "Location" (Room 123). It also has time selection fields for "Begin" (15:00) and "End" (16:00), an "All day" checkbox (checked), and an "Offset" spinner set to 30. Action buttons include "Add event to list", "Update list with these values", and "Enter into calendar".

| Sun | Mon | Tue | Wed | Thu | Fri | Sat |
|-----|-----|-----|-----|-----|-----|-----|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | | | | | |

3. Select the offset of days

Managing lists of events

You can save the list of events by pressing the disc-button (or select "Save" from the menu). You can load previously saved lists by clicking the open-file-button or by using the menu.

Targetdates can be moved (e.g., to avoid testing on weekends) by changing the offset with the arrow keys of the keyboard.

Delete events by selecting them from the list and pressing "Delete" on your keyboard.

| Dates | Status |
|---|--------|
| Sa, 2007-05-05: male1: Health Check Room 123 | - |
| Mo, 2007-06-04: male1: weight Room 123 | - |
| We, 2007-07-04: male1: weight Room 123 | - |
| Fr, 2007-08-03: male1: weight Room 123 | - |
| We, 2007-08-08, 15:00 to 16:00: male1: open field test Room 123 | - |
| Mo, 2007-08-13, 15:00 to 16:00: male1: elevated plus maze Room 123 | - |
| Th, 2007-08-23, 15:00 to 16:00: male1: barnes maze 1,2 Room 125 | - |
| Fr, 2007-08-24, 15:00 to 16:00: male1: barnes maze 3,4 Room 125 | - |
| Sa, 2007-08-25, 15:00 to 16:00: male1: barnes maze 5,6 Room 125 | - |
| Su, 2007-08-26, 15:00 to 16:00: male1: barnes maze 7,8 Room 125 | - |
| Mo, 2007-08-27, 15:00 to 16:00: male1: barnes maze probe trial 1,2 Room 125 | - |

Select first date: July 2007

| Sun | Mon | Tue | Wed | Thu | Fri | Sat |
|-----|-----|-----|-----|-----|-----|-----|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |

2007-07-16

Prefix: Title:

Description:

Location:

All day:

Begin: 15:00 End: 16:00 Offset: 0

Add event to list Change time:

Update list with these values Enter into calendar

Enter the whole list into your Google Calendar.

Using a list of events

You can update your list with new starting date and changed values.

After selecting the new starting date, make sure that only those fields that you want to change contain any values!

If you want the time of day to be updated for each event, use this checkbox.

Press this button to update the list.

The screenshot shows the 'Fill My Datebook' application window. The main area displays a list of events with columns for Date, Description, and Status. Below the list is a form for editing an event. The form includes a calendar for selecting a date, a 'Prefix' field (containing 'female5'), a 'Title' field, a 'Description' field, and a 'Location' field. At the bottom of the form, there are several controls: 'All day' (checkbox), 'Begin' (15:00), 'End' (16:00), 'Offset' (0), 'Add event to list', 'Change time' (checkbox), 'Update list with these values', and 'Enter into calendar'. Red arrows point from the text boxes to the 'Update list with these values' button, the 'Change time' checkbox, and the date selection area.

| Dates | Status |
|--|--------|
| Fr, 2007-05-18 female5: Health Check: Room 123 | - |
| Su, 2007-06-17 female5: weight: Room 123 | - |
| Tu, 2007-07-17 female5: weight: Room 123 | - |
| Th, 2007-08-16 female5: weight: Room 123 | - |
| Tu, 2007-08-21 15:00 to 16:00: female5: open field test: Room 123 | - |
| Su, 2007-08-26 15:00 to 16:00: female5: elevated plus maze: Room 123 | - |
| We, 2007-09-05 15:00 to 16:00: female5: barnes maze 1,2: Room 125 | - |
| Th, 2007-09-06 15:00 to 16:00: female5: barnes maze 3,4: Room 125 | - |
| Fr, 2007-09-07 15:00 to 16:00: female5: barnes maze 5,6: Room 125 | - |
| Sa, 2007-09-08 15:00 to 16:00: female5: barnes maze 7,8: Room 125 | - |
| Su, 2007-09-09 15:00 to 16:00: female5: barnes maze protocol 1,2: Room 125 | - |

Select first date: April 2007

Prefix: female5

Title:

Description:

Location:

All day:

Begin: 15:00

End: 16:00

Offset: 0

Add event to list

Change time:

Update list with these values

Enter into calendar